



Longdesigns Photography™
www.longdesigns.co.uk

Wedding Photography Booking Form

<p>Bride's name:</p> <p>Address:</p> <p>Postcode:</p> <p>Telephone No. (H)</p> <p>Telephone No. (M)</p>	<p>Groom's name:</p> <p>Address:</p> <p>Postcode:</p> <p>Telephone No. (H)</p> <p>Telephone No. (M)</p>
<p>Date of the wedding:</p> <p>Location address:</p> <p>Postcode:</p> <p>Contact Telephone No.</p>	<p>Time of the service:</p>
<p>Wedding reception address:</p> <p>Postcode:</p> <p>Contact Telephone No.</p> <p>Reception : Approximate start time:</p>	
<p>Name(s) of bridesmaid(s) / Pageboy(s):</p>	<p>Names of Best Man / Ushers:</p>
<p>No. of Guests:</p>	
<p>Email -Bride:</p> <p>Groom:</p>	



Longdesigns Photography™
www.longdesigns.co.uk

Wedding Photography Booking Form

Photography (please select appropriate Option below. For further information, please see website).		Contract Price	
Option 1		Additional Extras	
Option 2		Booking Fee	
Option 3		Balance (Due thirty days prior to the Wedding Day)	

Special Requests

Signature of Groom	Date	Signed on behalf of 'Longdesigns Photography' Date:
Signature of Bride	Date	

Please say where you have heard of our services:
--

The Terms and Conditions form part of this contract.
Please sign the Booking Form and the Terms and Conditions and return them to 'Longdesigns Photography'™ with the booking fee of £350.



Longdesigns Photography™
www.longdesigns.co.uk

Wedding Photography Terms & Conditions

Terms and Conditions

This wedding agreement is between (Bride) and (Groom) - and 'Longdesigns Photography'™ and contains the entire understanding between all parties. No variation or modification of this agreement shall be effective unless agreed by both parties in writing. This supercedes all prior and simultaneous agreements between the parties involved. The only way to modify or add to this agreement is by the expressed agreement of all parties concerned. This needs to be in writing. If any provision of this agreement is held to be invalid or unenforceable under the law, the validity of this agreement as a whole shall not be affected, and the other provisions of the agreement shall remain in full force. A signed wedding agreement and deposit are necessary to confirm this agreement between the Bride and Groom and the Company. Any breach of this agreement will constitute a reason for non-completion of the job with no liability to the photographer(s)/company. Terms and Conditions may change at any time.

Booking Fee

A deposit of **£350.00** is payable at the time of booking. This will secure the time and services of the Photographer(s) for the wedding and is non refundable or transferrable in the event of cancellation. Full payment is due **thirty days** before the wedding day. In the event of a client cancelling a booking, 'Longdesigns Photography'™ reserves the right to charge a cancellation fee in accordance with the following scale:

- If cancelled more than six months prior to the wedding - £350.00 (i.e. the deposit)
- If cancelled up to four weeks before the wedding – 50% of the agreed total sum
- If cancelled less than four weeks before the wedding – 100% of the total sum

All cancellations must be in writing. If a client cancels after wedding photography services have been paid, no refund shall be given.

Payment may be made in cash. All cheques should be made payable to either 'Paul Long' or 'Richard Long' and these will be payable at the initial meeting to confirm the booking. Your chosen option (see website/pricing) will determine what you receive as a photographic record of the day.

Additional expenses: The Client is responsible for all travel, accommodation, meal and transport costs – unless special arrangements have already been made by the Client.

All prices and packages are subject to change. Prices are adjusted periodically; future bookings will be priced at the time of booking. At the time of booking, specific photographers will be agreed between 'Longdesigns Photography'™ and the Client. However, should sudden illness or any other unforeseen incident prevent the photographer(s) from covering your wedding every effort will be made by 'Longdesigns Photography'™ to provide an alternative highly skilled photographer. If such a situation should occur and a replacement is not found, responsibility and liability is limited to the return of all payments received for the event package.



Longdesigns Photography™

www.longdesigns.co.uk

Wedding Photography Terms & Conditions

Copyright

'Longdesigns Photography'™ hold the intellectual Property / Copyright of all images. The Client hereby assigns and grants 'Longdesigns Photography'™ and its legal representatives the irrevocable and unrestricted right to use and publish photographs of the Client or in which the Client may be included. These may be used on the company website, portfolio, literature, displays, exhibitions, photographic competitions and other forms of display including advertising, photography books, shop fronts, window displays and for any other purposes thought to be appropriate by the Company. Subject to the selected option, all images will be low resolution images to view. Clients have the opportunity to purchase high resolution images to print from as an additional extra (£325.00). All images or copies of images whether stored digitally or otherwise and any computer program including any source or object code, computer files or printed documentation relating to such images are protected by the *Copyright, Designs and Patent Act 1988*. - please see http://www.opsi.gov.uk/acts/acts1988/UKpga_19880048_en_1.htm . It is contrary to the Act to copy, or allow to be copied photographically or electronically or by any other means an image created as part of this contract without the permission of 'Longdesigns Photography'™ in writing. The Bride and groom hereby release 'Longdesigns Photography'™, its legal representatives, heirs and assigns from all liability and claims in connection with the images. When used in personal websites all images taken and owned by 'Longdesigns Photography'™ must be accompanied by appropriate accreditation. This accreditation must hyperlink to the Photographer(s)/Company website i.e. www.longdesigns.co.uk. The Client must notify the Photographer(s)/Company of any use on the internet.

Limit of liability

Whilst the Photographer(s) and/or his appointed agents shall exercise all reasonable skill, care and diligence in the discharge of their duties it is understood that in the event of circumstances beyond the control of the Photographer(s) referred to in this agreement, namely 'Longdesigns Photography'™, liability is limited to a refund of payments received – less expenditures for which receipts will be provided). Should images be lost, stolen or destroyed for reasons beyond the control of 'Longdesigns Photography'™ liability is limited to the return of fees paid for the service or part thereof based on the percentage of original images supplied. Neither party shall be liable for indirect or consequential loss. Please note that some fabrics react differently in some lighting conditions and can cause the colour of the dresses to be different, giving incorrect colour beyond the photographer's control. The photographers cannot guarantee exact colour matching due to the anomalous reflectance caused by certain dyes and materials, especially man made fibres. We will not replace 'artbooks' due to slight differences in colour, as this is not considered to be a manufacturing fault. 'longdesigns Photography'™ cannot be held responsible for images and photography sessions being disrupted by adverse or unfavourable weather conditions. Any circumstances not brought to our attention which are likely to affect the outcome of the wedding photography will not be the responsibility of 'Longdesigns Photography'™. We will take no responsibility for 'artbooks' that have incorrect images due to client error. A charge will be made if it is necessary to redesign the 'artbook'. 'Longdesigns Photography'™ accepts no responsibility for the reliability of the post.



Longdesigns Photography™
www.longdesigns.co.uk

Wedding Photography Terms & Conditions

We cannot be held responsible for loss or damage of mail, prints, 'artbooks', discs etc. sent through the post. A courier service can be arranged at cost to the Client. Whilst the photographers will exercise all reasonable care and diligence in the discharge of their duties it is understood that in the event of any unforeseen circumstances causing loss of all photographic record, 'Longdesigns Photography'™ will only be responsible for all monies paid by the Client to date. In the unlikely event of a total photographic failure or cancellation of this contract by either party, whether caused by negligence or in any other circumstances the liability of one party to the other shall be limited to the total amount of the contract price stated herein. Neither party shall be liable for indirect or consequential loss.

Reservation

When the Booking Form and the Terms and Conditions have been signed, 'Longdesigns Photography'™ will reserve the time and date agreed – no other reservation will be made for the same occasion.

The Bride and Groom agree to a pre wedding consultation/meeting to finalise any unfinished business and/or to finalise all details relating to the wedding photography per se.

The Client will be responsible for designating responsibility to someone attending the wedding (not the photographer(s)) to ensure that all individuals/groups are available when photographs are being taken - to ensure that photographs requested by the Bride and Groom can be taken e.g. an usher/Best Man. In the event of the ceremony being delayed in terms of start time, 'Longdesigns Photography'™ will not be held liable for any photographs not taken. Different locations have their own site guidelines which will determine what the photographer(s) can/cannot do. This will obviously impact on the range of photographs. It is the Client's responsibility to negotiate with officials where any variation in these guidelines is thought to be necessary.

Creative Licence

'Longdesigns Photography'™ shall be granted creative and artistic license in terms of locations, poses etc. Every effort will be made to fulfil special requests made by the Client(s). However, due to possible changes in the weather and the lack of cooperation of individual guests, 'Longdesigns Photography'™ cannot guarantee any specific photograph in terms of subject, background, location or grouping. Please note that special requests are not binding instruction, although every effort is made to comply with the Client's wishes. The Clients agree that 'Longdesigns Photography'™ will be the sole professional photographer(s) at the ceremony. Family and friends are permitted to take photographs as long as they do not disturb, disrupt or interfere with the photographer(s)' duties.



Longdesigns Photography™
www.longdesigns.co.uk

Wedding Photography Terms & Conditions

Privacy

'Longdesigns Photography'™ will store your personal details on a private internal database. These details will not be made available to any third party outside of 'Longdesigns Photography'™. If you would like to have your details removed from this database, please advise the company in writing.

Viewing

Following the ceremony, representatives from the company will arrange a mutually convenient appointment with the Client to view an edited set of the photographs taken on the day of the wedding. The company will not submit all photographs taken. The final selection of photographs will be entirely at the photographer's discretion. Following a final selection of photographs representatives from the company will design and arrange for the manufacture of an 'artbook' as agreed, based on the option selected by the Client. Clients have the opportunity to upgrade the 'artbook' at this stage but this would be subject to an additional cost. 'Artbooks for Options 2 and 3 are manufactured by the internationally acclaimed 'Graphistudio' based in Italy. Further choices made at this stage may incur additional costs subject to the finish(es) selected by the client. This would need to be agreed in writing and signed by the Client and the Company at the time.

We have read and fully understand the contents of this contract and agree to the terms therein:

Signed (Bride)..... Signed (Groom).....

Date: Date: